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**STATE OF DELAWARE**  
**BOARD OF VETERINARY MEDICINE**

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PUBLIC MEETING MINUTES:	<b>BOARD OF VETERINARY MEDICINE</b>
MEETING DATE AND TIME:	<b>Tuesday, November 12, 2013 at 1:00 p.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building
MINUTES FOR APPROVAL:	January 14, 2014

**MEMBERS PRESENT**

Roberta Jackson, VMD, President  
Lynn Nellius, LVT, Vice President  
Natalie Titus, DVM  
Erin Whaley, DVM  
Patricia Ennis, Public Member  
Ann Sellers, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Kelly, Deputy Attorney General  
Sandra Wagner, Administrative Specialist III

**MEMBERS ABSENT**

Rachel Longfellow, LVT

**ALSO PRESENT**

Margaret Stierle  
Dr. Douglas Riley  
Dr. Sharon Little

**CALL TO ORDER**

Dr. Jackson called the meeting to order at 1:03 p.m.

**REVIEW OF MINUTES**

The Board reviewed the minutes of the October 1, 2013 meeting. Ms. Nellius made a motion, seconded by Dr. Titus, to approve the minutes. By unanimous vote, the motion carried.

## **OLD BUSINESS**

### **Review of Tabled Applications for Veterinary Technician**

Ms. Nellius made a motion, seconded by Dr. Titus, to amend the agenda to add the following persons to unfinished business:

Heather Hoyt

Patrick Buckle

By unanimous vote, the motion carried.

After further review of Ms. Hoyt's application, the Board agreed to allow Ms. Hoyt to submit copies of electronic timesheets to show that Ms. Hoyt worked the amount of hours stated on her affidavit and notarized documentation. Ms. Wagner will contact Ms. Hoyt and let her know what the Board is requesting.

No action was needed for Mr. Buckle's application, since he didn't provide the Board with any further information to review and was not approved at the October meeting. Ms. Wagner will send out Mr. Buckle's letter from the outcome of October 1, 2013 meeting as scheduled.

## **NEW BUSINESS**

### **Proposed to Deny Hearing for Douglas Riley**

The minutes for the hearing will follow the regular Board minutes.

### **Discuss and Review of Hearing Officer's Recommendations**

Ms. Kelly explained to the Board that all deliberations on Hearing Officer Recommendations will have to be recorded now and that when the Board speaks to please state who is speaking if no court reporter is present.

Vicki Bennett – The Board members reviewed the Rule to Show Cause Recommendation from the Hearing Officer with Ms. Kelly describing the sanctions. Ms. Nellius made a motion, seconded by Dr. Jackson, to accept the Hearing Officer's recommendations as written. By unanimous vote, the motion carried.

Tonya Davis - The Board members reviewed the Rule to Show Cause Recommendation from the Hearing Officer with Ms. Kelly describing the sanctions. Dr. Jackson made a motion, seconded by Dr. Whaley, to accept the Hearing Officer's recommendations as written. By unanimous vote, the motion carried.

Alyson Lundstrom - The Board members reviewed the Rule to Show Cause Recommendation from the Hearing Officer with Ms. Kelly describing the sanctions. Dr. Jackson made a motion, seconded by Dr. Titus, to accept the Hearing Officer's recommendations as written. By unanimous vote, the motion carried.

### **Review of Applications for the VTNE**

Dr. Jackson made a motion, seconded by Ms. Nellius, to approve the following person to sit for the VTNE with the exception of Breanne Calligaro and Murray Forbes:

Jessica Smith

By unanimous vote, the motion carried.

Dr. Jackson made a motion, seconded by Ms. Nellius, that the following applications were completed after the October 1, 2013 deadline for licensure as provided in 24 Del. C. § 3319 (a)(1) and Board Rule 11.1.2 and could not be approved. By unanimous vote the motion carried.

Breanne Calligaro

Murray Forbes

By unanimous vote, the motion carried.

Review applications for Veterinarian Licensure by Examination

After review by the Board, Ms. Nellius made a motion, seconded by Dr. Jackson, to propose to deny the application for Dr. Stephen Slender for having an open complaint status in British Columbia. By unanimous vote, the motion carried.

Ratification of Application for Veterinarian Licensure by Reciprocity

Dr. Jackson made a motion, seconded by Dr. Titus, to ratify the following person for veterinarian licensure by reciprocity:

Tamara Dobbie

Kristina Whitesell

By unanimous vote, the motion carried.

Ratification of Veterinary Technician to sit for VTNE:

Ms. Nellius made a motion, seconded by Dr. Jackson, to ratify the following person for Veterinary Technician's to sit for the VTNE:

Christina Shiller

Mary Scharle

By unanimous vote, the motion carried.

Letters from Veterinary Technicians

The Board reviewed a letter submitted by Ms. Margaret Stierle asking the Board to allow her a chance to sit for the VTNE. Ms. Stierle mistakenly took the October 15, 2013 date to register for the VTNE as the deadline to have her application submitted for approval by the Board. The Board unfortunately cannot approve Ms. Stierle to sit for the exam since her application was not approved by the October 1, 2013 deadline for licensure as provided in 24 Del. C. § 3319 (a)(1) and Board Rule 11.1.2. Ms. Nellius made a motion, seconded by Dr. Jackson, to have Ms. Wagner send a letter to Ms. Stierle explaining the reason they can't accept her request. By unanimous vote the motion carried.

The Board reviewed a letter submitted by Ms. Cailin Molloy asking the Board to allow her a chance to sit for the VTNE. Ms. Molloy was unable to finish her degree in Animal Science due to unfortunate circumstances and had to take medical leave from school. The Board unfortunately cannot approve Ms. Molloy to sit for the exam since her application was not approved by the October 1, 2013 deadline for licensure as provided in 24 Del. C. § 3319 (a)(1) and Board Rule 11.1.2. Dr. Jackson made a motion, seconded by Ms. Sellers, to have Ms. Wagner send a letter to Ms. Molloy explaining the reason they can't accept her request. By unanimous vote the motion carried. By unanimous vote the motion carried.

Request for Reactivation

The Board reviewed the request for reactivation submitted by Dr. John Majcher, Jr. Dr. Jackson made a motion, seconded by Ms. Sellers, to approve the reactivation since all documentation was in order. By unanimous vote, the motion carried.

Status of Complaints

Complaint 28-02-12 – forwarded to Attorney General's Office

Complaint 28-01-13 – forwarded to Attorney General's Office

Discussion of 2014 Meeting Calendar

The Board reviewed their schedule for the 2014.

**OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

Dr. Whaley asked Ms. Kelly if she had compiled the letter to send out to all Veterinarian offices and licensees about the controlled substances 72 hour timeframe sanctioned by Senate Bill 119. Ms. Kelly stated that she will work on correspondence for clarification on what is needed to be done at this time when prescribing controlled substances for animals.

**PUBLIC COMMENT**

Ms. Stierle spoke to the Board about her letter and the reasons why she felt compelled to submit this to the Board. Ms. Stierle explained her situation and how she worked very hard to be able, after all the years, to sit for the VTNE. Ms. Stierle expressed how very disappointed she was in the Board that they couldn't give her the opportunity to become licensed as a Veterinary Technician.

**NEXT SCHEDULED MEETING**

The next meeting was scheduled for Tuesday, January 14, 2014 at 1:00 p.m. in Conference Room A.

**ADJOURNMENT**

There being no further business, Ms. Nellius made a motion, seconded by Ms. Sellers, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 3:00 p.m.

Respectfully submitted,



Sandra Wagner  
Administrative Specialist III

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.*

## **HEARING MINUTES**

### **HEARING – Douglas Riley**

The Delaware Board of Veterinary Medicine held a hearing on November 12, 2013, at 1:15 p.m. in the Second Floor Conference Room A, Cannon Building, 861 Silver Lake Blvd., Suite 203, Dover, Delaware.

**PRESENT:** Roberta Jackson, Madelyn Nellius, Natalie Titus, Patricia Ennis, Erin Whaley, Ann Sellers

**RECUSED:**

**PURPOSE:** Propose to Deny Hearing

**PRESIDING:** Roberta Jackson, Presiding President

**BOARD STAFF:** Sandra Wagner, Administrative Specialist III

**DEPUTY ATTORNEY GENERAL FOR THE BOARD:** Eileen Kelly, DAG

**APPLICANT:** Douglas Riley

**COURT REPORTER PRESENT:** Vera Spitz, Wilcox and Fetzer

**TIME STARTED:** 1:35 p.m.

The court reporter took verbatim testimony. The Board members introduced themselves. Ms. Kelly described the reason for the hearing and confirmed Dr. Douglas Riley was present for his hearing. Ms. Kelly entered documents as Board's exhibits 1, which was a copy of Dr. Riley's application, proposed to deny letter, and hearing notice. Dr. Douglas Riley was sworn in and gave his testimony to the Board. The Board started deliberations at 2:02 p.m. Dr. Jackson made a motion, seconded by Ms. Nellius, to grant Dr. Riley licensure by reciprocity.

By unanimous vote, the motion carried. The hearing concluded at 2:15 p.m.